



# *Trinity* *Episcopal Church*

June 25, 2024

Dear Parents, Staff, and Supporters of Trinity Episcopal Preschool,

It is with great sadness that I write this letter to you.

After extensive discernment and deliberation, the Vestry of Trinity Episcopal Church voted unanimously last night (June 24, 2024) to close Trinity Episcopal Preschool. Our last class day will be July 31, 2024. We wanted to give this news to you directly as soon as possible to give you time to make arrangements for the coming school year, and we stand ready to help in making your transition.

Over the past four years, everyone associated with TEPS has tried to meet the challenges created by the pandemic and the expansion of transitional kindergarten, a California public school grade that serves as a bridge between preschool and kindergarten. Since my arrival in July 2022, the TEPS Board and staff have worked continuously to build a viable program. I wish to thank Chase Pendleton (chair), Nancy O'Connor (vice chair), Linda Apmadoc (secretary), Lee Brinton, Rebecca Crawford, Maurine Deen, Cheryl Flynn, Todd Gillies, John Smith, and others who have served on the TEPS Board in past years for their service.

Last October, the Vestry of Trinity Episcopal Church voted to continue operation of TEPS through June 2024 with review of enrollment and financial sustainability ongoing. On Monday, June 17, our Vestry and TEPS Board held a joint meeting to review our enrollment and financial situation. At that time our projections showed that we only expect a total of 7 students to be enrolled in August, well below what is needed to sustain our staff and provide the services our children need. We were also informed that the school has exhausted its reserve funds and the church is not in a position to continue to absorb these financial losses. This led our Vestry to make the difficult decision to close the school after more than 73 years of operation.

Between now and July 31, our staff will continue to care for your children, and we will support Monica, Hilda, Maria, and Anna as they complete their work here and move on in their careers. They have provided dedicated service and deserve our thanks.

Finally, if you have questions, concerns, or need more information, please contact me.

Faithfully,

*Bill +*

The Very Reverend Canon Bill Dunn  
Priest in Charge